



# MAPLE MANOR SWIM CLUB

[www.maplemanorswimclub.org](http://www.maplemanorswimclub.org)

Questions? Email [poolmanager@maplemanorswimclub.org](mailto:poolmanager@maplemanorswimclub.org)

## MAPLE MANOR SWIM CLUB - PARTY RESERVATION REQUEST FORM

Daytime parties can be held during regular pool hours (except on holidays) and can be organized by members only; although non-members can attend. Approval by the pool manager is **required** for all parties.

**NAME OF GROUP/EVENT:** \_\_\_\_\_

**PURPOSE OF USE:** \_\_\_\_\_

**HOST MEMBER RESPONSIBLE FOR GROUP (REQUIRED):** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**DATE OF USE:** \_\_\_\_\_ **TIME OF USE:** (Begin) \_\_\_\_\_ (End) \_\_\_\_\_

### NUMBER OF PERSONS EXPECTED:

Total # expected: \_\_\_\_\_ Of the total, \_\_\_\_\_ are Members of Maple Manor Swim Club and \_\_\_\_\_ will be **\*\*Non-member Guests**. **\*\*There is a per person fee for each Non-Member guest. See fee schedule below.**

Please provide details for the party attendants. The Pool Manager will determine if additional lifeguard staffing is required:

Preschool - # \_\_\_\_\_  Elementary - # \_\_\_\_\_  Teens - # \_\_\_\_\_  Adults - # \_\_\_\_\_

### FACILITIES REQUESTED:

Pool Only  Pool & Picnic Tables  Picnic Tables Only

**Tables requested:**  1  2  3

**Picnic Area requested:**  Guard shack/Horseshoe Pit  Kiddie Pool/Sand Box

Diving Well/Playground  Other \_\_\_\_\_

### FEE SCHEDULE (fees required for all parties):

Payment will be due on day of the party. Guests that are current MMSC members will not be charged the party guest fee if they are attending a scheduled party. However, they will be required to present their Swim Club ID cards upon arrival. Please indicate on your guest list if someone is already a MMSC member. Only members that have reserved party areas that day can take advantage of the daily party fee. There will be no refunds given due to inclement weather after the party has started.

- **25 or less nonmembers:**
  - \$25 Flat fee
  - \$3 for every nonmember
- **26-60 or nonmembers:**
  - \$50 Flat fee (may require additional costs due to staffing requirements)
  - \$3 for every nonmember
- **Over 50 nonmembers** – please inquire with the pool manager



# MAPLE MANOR SWIM CLUB

## RULES AND REGULATIONS:

The host and their guests' activity and/or conduct...

1. Will adhere to all Maple Manor Swim Club rules and policies;
2. Will be orderly and lawful;
3. Will not present a clear and present danger to public policy;
4. Will not constitute a public nuisance;
5. Will clean the facilities used after the activity;
6. Will have a sufficient number of chaperons to monitor the activities of these individuals attending the function (specifically when children are involved);

Any group or individual using the facility shall indemnify and hold harmless the Maple Manor Swim Club, Inc. (MMSC) and its members freed and without harm from any loss, damage, liability, or expense that may arise during or be caused in any way by such use of the facility. In the event MMSC property loss is incurred as a result of the use of the facility, the amount of damage shall be decided by the Board of Directors of MMSC, and the user group shall be charged said amount, and said user group shall pay said amount.

I certify that I have read and fully understand the Rules and Regulations associated with the use of the facility.

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ACCEPTED BY MAPLE MANOR SWIM CLUB:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

-----  
*For Maple Manor Swim Club use:*

Date received: \_\_\_\_\_ Date/Time available:  Yes  No Alternate? \_\_\_\_\_

Additional guards needed:  Yes  No

Facilities cleaned after the function:  Yes  No

Facilities checked by: \_\_\_\_\_

Check for \$\_\_\_\_\_ attached:  Yes  No

Reviewed by: \_\_\_\_\_

*Revised June 2015*